

Within the prescribed period (until 7th of July), to the Dean's office there should be submitted:

Lp.	LIST OF DOCUMENTS TO BE SUBMITTED IN A FOLDER:	Student	Employee	Note:
1	1 copy of the diploma thesis printed in a A4 paper (connected with a string, no metal or laminas inside! cannot be stapled or bound; please punch the wholes in 2 places and tie it with string or ribbon) together with original of the diploma thesis form (form to download from the faculty website and consult with supervisor) and with drawings. Diploma thesis must be printed on both sides of page, character 12 pts, single spacing, using paper 80 g/m2. Copy of diploma thesis should have grade from tutor on the title page; the title should be write in polish and in english. Individual pages should be numbered in the upper, outer corner of the page, starting with the cover with the university's logo (as the first page), including charts.			Obligatory document
2	diploma thesis in electronic version (CD in envelope clipped inside the thesis, please signed the CD: name, surname, year of defense and degree II)			Obligatory document
3	diploma thesis Supervisor form from APD system			Obligatory document
4	diploma thesis Reviewer form from APD system			Obligatory document
5	discrepant appraisal form for thesis (should be provided if the ratings from the reviewer and the Supervisor differ), form to download from the faculty website			Obligatory document only in the case of discrepancies in assessments
6	application to diploma examination with choice of exam form (online or traditional) (form to download from the faculty website)			Obligatory document
7	Student Statement (link)			Obligatory document
8	control protocol originality of the thesis signed by the promoter (print from system JSA)			Obligatory document
9	Student's declaration of independence of the work performed (generated from the APD system)			Obligatory document
10	the "Graduate Career Survey" form in 2 copies (click)			Obligatory document, signed by the student necessarily in two copies
11	calculated average grade together with table with all grades (form to download from the faculty website)			Obligatory document
12	application for a complete diplomas (download from the JSOS portal, DIPLOMA tab) with the appropriate option of a copy of the diploma and a supplement selected (instructions for submitting an application by a student on our website)			Obligatory document
13	confirmation of payment for diploma if you choose additional copies of the diploma (payment must be done at the individual student's account generated from JSOS system) – scan * Applies only to students who started their studies before 01-10-2019.			Obligatory document
	signature			