Guidelines for awarding diplomas to graduates of Wrocław University of Science and Technology:

1. Before graduation, a student shall apply for the issuance of a diploma of completion of studies and a diploma supplement in the JSOS system. The University prepares a diploma of completion of studies together with a diploma supplement within 30 days of graduation.
2. Diplomas and diploma supplements shall be issued to graduates of Wrocław University of Science and Technology who completed their studies after 23 June 2021 by the Office for Educational Affairs - Office for Diploma Personalisation. Diploma Supplements are issued by the Deans' Offices of the faculties.
3. After the diploma is prepared, the graduate receives information via e-mail with a link to the date reservation.
4. The diploma is collected individually, in building A1, room 137, after booking the appointment in the queue system.
5. The graduate confirms the receipt of the diploma and its copies on the personalized diploma receipt form.
6. It is possible to hand in the diploma to a person who has a special power of attorney signed by a graduate of the University. Specimen available below.

**NOTE**: The Diploma Supplement is issued by the student's home faculty by appointment at the Dean's Office.

**Contact**

Office for Educational Affairs - Diploma Personalisation Office
e-mail:  dyplom@pwr.edu.pl

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 (miejscowość i data)

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(imię i nazwisko)

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(Wydział)

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(rodzaj i numer dokumentu tożsamości)

**PEŁNOMOCNICTWO SZCZEGÓLNE**

Ja, niżej podpisany/podpisana udzielam pełnomocnictwa do odbioru mojego dyplomu ukończenia studiów oraz do potwierdzenia jego odbioru

Panu/Pani: ………………………………………………………………………………...……. legitymującemu/legitymującej się dowodem osobistym numer ……………………………......

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 (czytelny podpis)