

FACULTY OF ELECTRICAL  
ENGINEERING**SUBJECT CARD**

Name in Polish: **Język obcy B2 lub C1**  
 Name in English: **Foreign language B2 or C1**  
 Main field of study (if applicable): **Electrical Engineering**  
 Specialization (if applicable):  
 Level and form of studies: **1st level, part-time**  
 Kind of subject: **optional / university-wide**  
 Subject code: **JZL030003BK**  
 Group of courses: **NO**

	Lecture	Classes	Laboratory	Project	Seminar
Number of hours of organized classes in University (ZZU):		20			
Number of hours of total student workload (CNPS):		30			
Form of crediting:		crediting with grade			
For group of courses mark (X) final course:					
Number of ECTS points:		1			
including number of ECTS points for practical (P) classes :		1			
including number of ECTS points for direct teacher-student contact (BK) classes:		0.70			

**PREREQUISITES RELATING TO KNOWLEDGE, SKILLS AND OTHER COMPETENCES****SUBJECT OBJECTIVES****SUBJECT LEARNING OUTCOMES***relating to knowledge:**relating to skills:*

PEU\_U01 XX

*relating to social competences:*

PEU\_K01 XX

**PROGRAMME CONTENT**

Form of classes - class		Number of hours:
CI 1	XX	20
Total hours:		<b>20</b>

**TEACHING TOOLS USED****EVALUATION OF SUBJECT LEARNING OUTCOMES ACHIEVEMENT**

Evaluation <i>F - forming (during semester)</i> <i>P - concluding (at semester end)</i>	Educational effect number	Way of evaluating educational effect achievement
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<b>PRIMARY AND SECONDARY LITERATURE</b>
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<b>PRIMARY LITERATURE:</b>
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| <p>[1] Anderson A., Benedetti R., Sieci komputerowe. Helion, Gliwice 2012.<br/>[2] Kawa R., Lembas J., Wstęp do informatyki. PWN, Warszawa, 2018<br/>[3] Pikoń K., ABC internetu, Wyd. VII, Helion, Gliwice 2017.<br/>[4] Rzędowska A., Rzędowski J., Mistrzowskie prezentacje. Slajdowy poradnik mówcy doskonałego. Wyd. II, Onepress, Warszawa 2017.<br/>[5] Wróblewski P., ABC komputera, Wyd. XI, Helion, Gliwice 2017.</p> |
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<b>SECONDARY LITERATURE:</b>
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|---|
| <p>[1] Alexander M., Microsoft Access. Przewodnik dla użytkowników Excela, Helion, Gliwice 2011.<br/>[2] Janus R., Komputer i Internet dla początkujących. Warszawa, Wiedza i Praktyka, 2018.<br/>[3] Jelen B., Alexander M., Microsoft Excel 2019. Przetwarzanie danych za pomocą tabel przestawnych, Promis, Warszawa 2019.<br/>[4] Walkenbach J., Alexander M., Analiza i prezentacja danych w Microsoft Excel. Vademecum Walkenbacha. Wyd.II, Helion, Gliwice 2014.<br/>[5] Wołk K., Microsoft Office 2019 oraz 365 od podstaw, Psychoskok, Konin 2019.<br/>[6] Wrotek W., ABC Excel 2019 PL, Helion, Gliwice 2019.</p> |
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<b>SUBJECT SUPERVISOR</b>
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